

PACT for Families Collaborative
Putting All Communities Together in the Counties of Kandiyohi, McLeod, Meeker, Renville and Yellow Medicine

Executive Board Meeting Minutes
Room 2075 ~ Kandiyohi County Health and Human Services Building
Tuesday, April 5, 2022

2022 Executive Board Members	Title	Status	
MaryJo DeCathelineau (2022 Chair)	Corrections Representative; Kandiyohi County Community Corrections	Present	In-Person
Wendell Veurink (2022 Vice Chair)	Mental Health Representative; Greater MN Family Services	Present	In-Person
Diane Winter	Public Health Representative; Director, Meeker County Public Health	Absent	
Rae Ann Keeler-Aus	Social Services Representative; Director, Yellow Medicine Co. Family Svcs	Present	In-Person
William Deterling	Parent Representative; Renville County Resident	Present	In-Person
Lori Anderson	Parent Representative; Renville County Resident	Present	In-Person
Michelle Mortensen	School Representative; Superintendent, BLHS Public Schools	Absent	
Heather Jesseritz	At-Large Representative; Community Services Director, United Community Action Partnership	Present	In-Person
Leah Lundgren	At-Large Representative; McLeod County Family Services	Present	In-Person

Other Attendees	Title	Status	
Rochelle Peterson	Executive Director, PACT for Families Collaborative	Present	In-Person
Jolene Lambert	Finance & Benefits Coord., PACT for Families Collaborative (Mtg Recorder)	Present	In-Person
Joe Maffit	Evaluator, PACT for Families Collaborative	Present	In-Person

Meeting called to order by Board Chair, MaryJo DeCathelineau, at 11:29 a.m.

1. Approval of Proposed Agenda

Lundgren moved to approve today's proposed agenda as presented. Deterling second. Motion unanimously carried by roll-call vote; DeCathelineau yes, Lundgren yes, Deterling yes, Keeler-Aus yes, Jesseritz yes, Veurink yes, Anderson yes.

2. Approval of Meeting Minutes

Anderson moved to approve the March 2022 meeting minutes as presented. Lundgren second. Motion unanimously carried by roll-call vote; DeCathelineau yes, Lundgren yes, Deterling yes, Keeler-Aus yes, Jesseritz yes, Veurink yes, Anderson yes.

3. Personnel

A. General Staffing

i. In Person Staff Feature

In a new regular agenda item, In Person Staff Feature, will allow Board members and staff to learn about each other's roles. Each month a different staff or program staff will visit the meeting. PACT for Families Evaluator, Joe Maffit, joined today's meeting and gave a detailed account of the evaluation role within the programs and grants and outcome expectations in each.

[Maffit left the meeting]

ii. New Staffing

No new staffing or new hires to report.

B. Current Open Positions

i. Connecting Families Facilitator

Facilitator position(s) with the Connecting Families Program continue in open status in Renville, Yellow Medicine, and McLeod. Advertising will continue in progress. The counties of Kandiyohi and Meeker continue to be served by Becky Sook.

C. Other

No "Other" discussion noted.

4. Fiscal

A. *Month End Financial Reports*

i. Balance Sheet & Income Statement Presentation

The month-ending March 2022 balance sheet and itemized revenue/expense statement was presented for review, discussion, and approval. Ending March 2022 noted a fund balance of 2,505,932.36 with monthly interest earned at \$44.06 on checking. Total revenue for the month was \$114,444.34 with expenditures totaling \$204,879.57.

ii. Discretionary Fund Update

The month end Discretionary Fund for March 2022 was presented for review. There was no change from the prior month report. Total year-to-date remains at \$5,000 with a \$100,000 budget.

iii. Investment Holdings Report

Currently PACT has \$1,487,000 principal investment through Frandsen Bank, securities offered through LPL Financial and \$552,000 invested with MAGIC administered by PFM Asset Management LLC. Current statements from each managing fund were distributed that outlined the investment fund, interest rate, maturity date, purchase price, and estimated value (interest earned) at maturity.

Keeler-Aus moved to approve the financial reports ending March 2022. Lundgren second. Motion unanimously carried by roll-call vote; DeCathelineau yes, Lundgren yes, Deterling yes, Keeler-Aus yes, Jesseritz yes, Veurink yes, Anderson yes.

B. *Approval of March 2022 Payables Totaling \$116,008.60*

After review and discussion of payables totaling \$116,008.60 for March 2022; Lundgren moved, Jesseritz second to approve bills as presented. Motion unanimously carried by roll-call vote; DeCathelineau yes, Lundgren yes, Deterling yes, Keeler-Aus yes, Jesseritz yes, Veurink yes, Anderson yes.

C. *Other*

No "Other" discussion noted.

5. Board & Committees

A. *Full Collaborative Meeting*

The next Full Collaborative Meeting is scheduled for Wednesday, April 13, 2022, at 10:00 a.m. in the Renville County Office Building Board Room. Full Collaborative meetings across April, May and June will focus on levels of collaboration 1.) looking at the past; 2.) What is partnership? What is collaboration; and 3.) What is the future?

B. *Committee Reports*

There were no committee meetings in March 2022 due to the Annual Meeting that was held on March 9, 2022.

C. *Strategic Planning*

We are in the process of collecting Master Agreements with the partner school districts who have contracted social workers/counselors through PACT. Information on pay scales and benefits will be gleaned and compared with what PACT currently offers. This process will be at various levels, with meetings being scheduled with the social workers/counselors themselves and with school superintendents to gather feedback on pay, benefits, job expectations, contracts, etc.

It is planned to continue discussions on best use of *Reserves* and programs without an allocated fund source (i.e., wraparound, family liaison, connecting families, school social workers).

6. Grants and Program Updates

A. *Grants in Progress*

i. Harm Prevention Grant (SAMHSA)

We have submitted a Harm Prevention grant to SAMHSA (substance abuse mental health services administration). If awarded, this grant is three years at just shy of \$350,000 per year beginning May 30, 2022. This project proposes to work within the confines of a growing opioid epidemic to place harm reduction into the toolbox on the Continuum of Care alongside other more traditional treatment options. PACT will work with the CentraCare Medication-Assisted Treatment team at its Willmar clinic to increase capacity of treatment through provision of services, supplies and education. The goal over the three years is to work with this major regional healthcare and other providers to build a deeper network of prevention, treatment, recovery, and aftercare services closely connected and better informed about harm reduction techniques to ensure that patients suffering from some of the strongest levels of addiction can safely find their way towards recovery without use of coercive or consequence-driven means.

B. *Current Grant / Program Updates*

i. SAMHSA System of Care – Journey to Independence

JTI Transition Facilitators have been receiving several referrals. The program is running as expected.

ii. Strategic Prevention Framework; Partnership for Success

Current program coordinator, Annie Tepfer, will be retiring June 30, 2022. Her position will be filled by the current program prevention specialist, Sarah Vonderharr. Advertising to hire a new prevention specialist will begin soon to cover the Kandiyohi County region.

iii. Guía

Programming is going well with discussions beginning at Woodland Centers on cultural assistance. Both coaches assisting other program staff in culturally appropriate verbiage, presentation, etc.

iv. FGDM (Family Group Decision Making)

Ending on June 30, 2022. PACT will not be reapplying for this funding but will assist any county who wishes to apply on their own behalf and Char can be available as a neutral facilitator on a contract basis if needed.

v. Connecting Families Program

No discussion noted.

vi. Mental Health Awareness Training Grant (Kognito)

We have relinquished this grant funding due to pandemic impacts preventing the planned Kognito roll-out to be executed which impacts a majority of the work plan and progression of the program. This grant will end April 29, 2022.

vii. Family Permanency Support Services

It is going well with connecting events for families happening in various locations. This program was scheduled to end on June 30, 2022. We were notified that we will receive a one-year extension through June 30, 2023.

viii. Mardag Foundation

Mardag Foundation funding is used within the Connecting Families to provide weighted blankets to families.

ix. Bernick's Foundation

PACT has been awarded \$5,000 from the Bernick's Foundation to promote healthy youth/family activities through the Connecting Families program.

C. Other Program / Project Updates

No "Other" discussion noted.

8. Other

The Community Conference on the Brain is being held on Thursday, April 21st with keynote address by Dr. Anton Treuer, Professor of Ojibwe, author, and community leader on historical and contemporary trauma.

Anderson moved to adjourn at 12:55 p.m. Jesseritz second. Motion unanimously carried by roll-call vote; DeCathelineau yes, Lundgren yes, Deterling yes, Keeler-Aus yes, Jesseritz yes, Veurink yes, Anderson yes.

Respectfully Submitted, Jolene Lambert, Recorder

The next scheduled meeting of the PACT for Families Executive Board is on Tuesday, May 3; 11:30 a.m. in room 2075 of the Kandiyohi County Health and Human Services Building.